

DELAWARE BOARD OF NURSING HOME ADMINISTRATORS

MARCH 31, 2005 MINUTES - AS APPROVED MAY 10, 2005

The Delaware Board of Examiners of Nursing Home Administrators held a meeting on Thursday, March 31, 2005, at 2:00 p.m. in Conference Room B, located on the second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Present: Linda Jones, Healthcare Professional Member, President, Presiding
Lillie Mae Johnson, Public Member
Elizabeth Happoldt, Public Member
Patricia McLaughlin, Professional Member
Michael Bundeck, Public Member
Jerry Spilecki, Professional Member
Allison Reardon, Deputy Attorney General
Gayle Melvin, Administrative Specialist

Absent: Alonzo Kieffer, Professional Member, Vice-President
Carolyn Cotter, Public Member

Call to Order

Ms. Jones called the meeting to order at 2:10 p.m.

Review of Minutes

The minutes of the January 11, 2005 meeting were reviewed. Ms. McLaughlin made a motion, seconded by Ms. Johnson, to approve the minutes. The motion was unanimously carried.

The minutes of the January 31, 2005 meeting were reviewed. Mr. Bundeck made a motion, seconded by Ms. Happoldt, to approve the minutes as amended. The motion was unanimously carried.

The minutes of the February 11, 2005 meeting were reviewed. Mr. Bundek made a motion, seconded by Ms. McLaughlin to approve the minutes as amended. The motion was unanimously carried.

New Business

AIT Programs

Delores M. Greene- Ms. Happoldt made a motion, seconded by Ms. McLaughlin, to approve Ms. Greene for a 6 month AIT program, to approve her AL and SNF preceptors as submitted, to advise her that she must submit a revised 26 week AIT outline to correct the 24 week outline submitted, and to require an approved course of study. The motion was unanimously carried.

Patricia Hildebrand - Ms. Happoldt made a motion, seconded by Ms. Johnson, to approve Ms. Hildebrand for a 12 month AIT program, to approve her AL and SNF preceptors as submitted, to approve her AIT outline as submitted, and to require an approved course of study. The motion was unanimously carried.

Robyn M. Crandall - Ms. Happoldt made a motion, seconded by Mr. Bundek, to approve Ms. Crandall for a 9 month AIT program, to approve her AL and SNF preceptors as submitted, to approve her AIT outline as submitted, and to require an approved course of study. The motion was unanimously carried.

Applicant for Licensure

Diane A. Lee – The Board reviewed the application of Diane A. Lee for licensure as a nursing home administrator. Ms. Happoldt made a motion, seconded by Mr. Bundek, to table the application pending receipt of additional documentation necessary in order to consider this reciprocity application. The motion was unanimously carried. DAG Reardon will review the law from Kansas to see if it is similar to Delaware.

Continuing Education

Ms. McLaughlin made a motion, seconded by Ms. Johnson, to approve the following programs:

Delaware Health Care Facilities Association

- a. DHCFA's February Educational Seminar – 2/23/05 – 5.0 hours
- b. Radiating Excellence: Exceptional Nurse Leader Self Assessment – 3/29/05 – 8 hours
- c. Quality First – The Foundation for Quality Workshop – 4/20/05 – 5 hours

American Health Care Association

- a. The Spring 2005 Regional Multifacility CEO Conference – 4/20/05-4/22/05 – 10 hours

- b. AHCA/NCAL's Congressional Briefing – 3/1/05-3/2/05 – 2 hours

Delaware Association of Homes and Services for the Aging

- a. Annual Meeting and Education Program – 3/23/05 – 4.5 hours

The Mary Campbell Center

- a. Life Safety Management in Health care Facilities – 11/11/04 – 6 hours

Institute for Natural Resources

- a. Fat Cells & Inflammation: Heart Disease, Alzheimer's & Diabetes – 6/8/05, 6/9/05, 7/21/05, 7/27/05, 7/28/05, 8/3/05, 8/4/05, 8/17/05, 8/18/05 – 6 hours

The motion was unanimously carried.

Ms. McLaughlin made a motion, seconded by Ms. Happoldt to table the following request pending receipt of the course objectives and bio information:

The Mary Campbell Center

- a. Excell 2000 Intermediate 11/21/03
- b. Orientation on Deaf Blindness – 3/1/05

The motion was unanimously carried.

Mr. Bundeck made a motion, seconded by Mr. Spilecki to approve the following programs:

Institute for Natural Resources

Obesity and Low Fat Diets – Home Study Course – 3 hours

Low Carb Diets – Home Study Course – 3 hours

The motion was unanimously carried.

Reconsideration of Correspondence from University of Baltimore Requesting to have Courses added to the Approved Course of Study List

Mr. Jerome Joyner had requested that the Board reconsider his request to have the courses from the University of Baltimore added to the approved course of study list. Mr. Bundeck made a motion, seconded by Ms. Happoldt to deny Mr. Joyner's request for reconsideration. The motion was unanimously carried.

Old Business

Review and approval of revised SB229 list for publication in the Register of Regulations

The Board reviewed the revised list of crimes. Mr. Bundek made a motion, seconded by Ms. Happoldt to publish the revised list of crimes in the Register of Regulations and to schedule a Public Hearing. The motion was unanimously carried. Ms. Reardon will request that the revised list be published in the May 1st publication. The Public Hearing was scheduled for June 14, 2005 at 2:00 p.m.

Election of Officers

Ms. McLaughlin made a motion, seconded by Mr. Bundek to nominate Ms. Jones as President. The motion was unanimously carried.

Ms. Johnson made a motion, seconded by Ms. Jones to nominate Mr. Bundek as Vice-President. The motion was unanimously carried.

Ms. Johnson made a motion, seconded by Mr. Bundek to nominate Ms. Happoldt as Secretary. The motion was unanimously carried.

Any Other Business Before the Board – Resignation of Dr. Ralph M. Aurigemma

A letter of resignation has been received from Dr. Ralph M. Aurigemma. A copy has been forwarded to the Governor's office.

Adjournment

There being no further business before the Board, Ms. McLaughlin made a motion, seconded by Mr. Bundek, to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 3:26 p.m. The next regular meeting will be on Tuesday, May 10, 2005 at 2:00 p.m.

Respectfully submitted,

Gayle L. Melvin
Administrative Specialist III